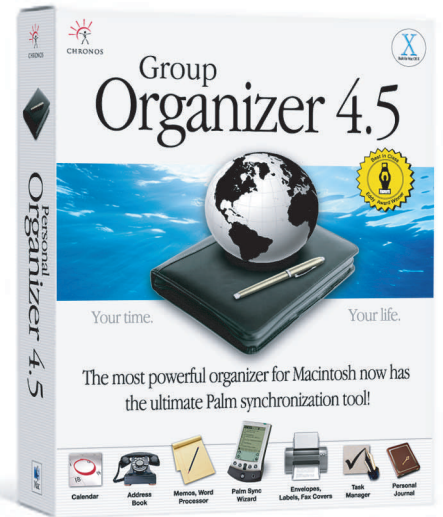




# Group Organizer 4.5

The most powerful workgroup organizer for Macintosh now has the ultimate Palm synchronization tool.



**Group Organizer** is the Swiss Army knife of workgroup productivity software. It's a calendar, address book, word processor, project manager, memo taker, telephone dialer and alarm clock all rolled into one easy-to-use package. Plus, you can share information with your co-workers over a network. Coordinate a project with a small group of associates—or organize a company-wide calendar of events. Group Organizer isn't limited to the office. If you have a home network, why not schedule dinner on the family calendar so everyone knows that they are indeed expected to attend. Every night.

### Big Calendars

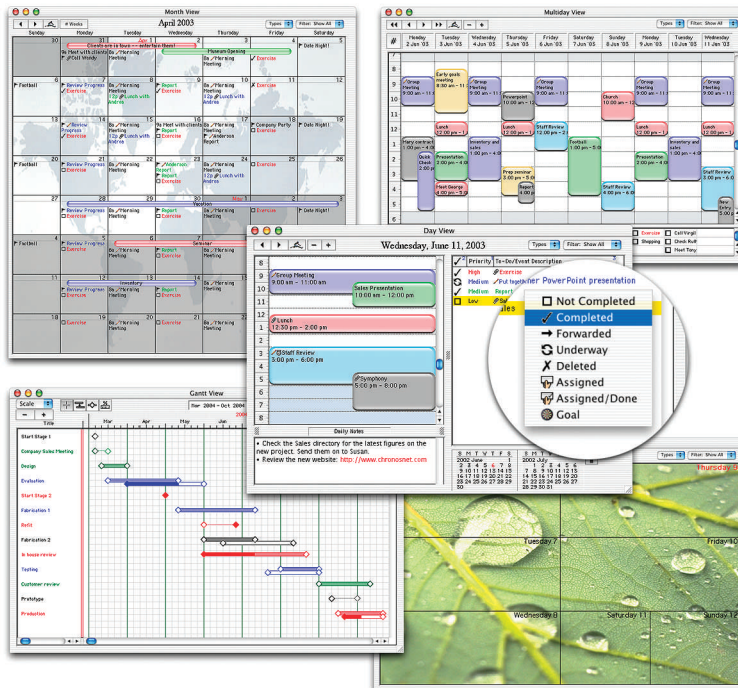
Group Organizer offers calendar views that work the way you do—without boundaries. The Month View lets you see up to 6 months at a time. Get a bird's eye view of your schedule without flipping between months.

### Gantt View

The Gantt View can be used to plan and track long-term projects in a time-line fashion. For each stage of the project, you can compare the projected start/end dates to the actual start/end dates. Progress can be displayed graphically and as a percentage.

### Palm & iPod Synchronization

Group Organizer offers the most advanced Palm synchronization options available so you can confidently take your information on the road. There's good news for music junkies too: you can transfer your address book to your iPod.



### Easy Scheduling

Use the Multiday View to quickly check your hourly schedule for available times. Since you can view from 1 to 60 days at a time, locating open slots is a breeze.

### To-Do Tracking

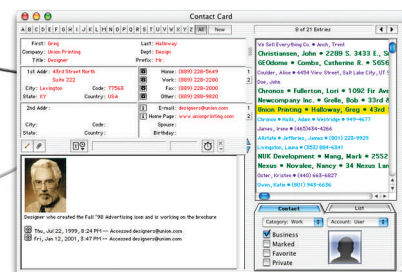
Use Group Organizer to track single or repeating to-dos. To-dos can be checked off in 8 different ways. If you miss a to-do, it will automatically be forwarded to the next day. And if you want to see how well you're following your exercise program, check out the graphical To-Do Statistics display.

### Flexible Time Management

Group Organizer comes with a complete set of calendars including Day, Week, Multiday, Month, Year, Gantt, and List views. Choose the calendar that's right for the job. For example, the Week View helps you focus on your schedule and to-dos for the current business week.

### Address Book

Keep all of your names, addresses and telephone numbers in Personal Organizer. It can dial your phone and create e-mail messages—all calls and messages are logged. You can store unlimited notes for each person. And if you use the Translate feature (e.g. type "Meet John tomorrow at noon") John's contact record will automatically be linked to the new activity.



### Robust Client/Server Networking

Group Organizer operates over both AppleTalk (Mac OS 9 only) and TCP/IP networks. Activities, contacts and memos (both public and private) are all stored in a single data file on your server making security a breeze. Each user gets their own password-protected account.

### PowerBook Users Rejoice!

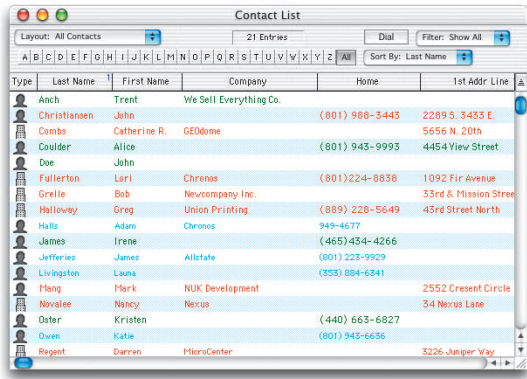
Even if you disconnect your PowerBook from the network, you'll still be able to view and update your file. When you reconnect to the network, your file will automatically synchronize with the network copy.



### Share and Share Alike

For every category that you create in Group Organizer, you can select the users who will get access to the information in that category—and their level of access. You might give your personal assistant full read/write privileges to a certain category, while other users can only see when you have something scheduled (but none of the details). And since each user controls access to their categories, the job of the system administrator just got a lot easier.

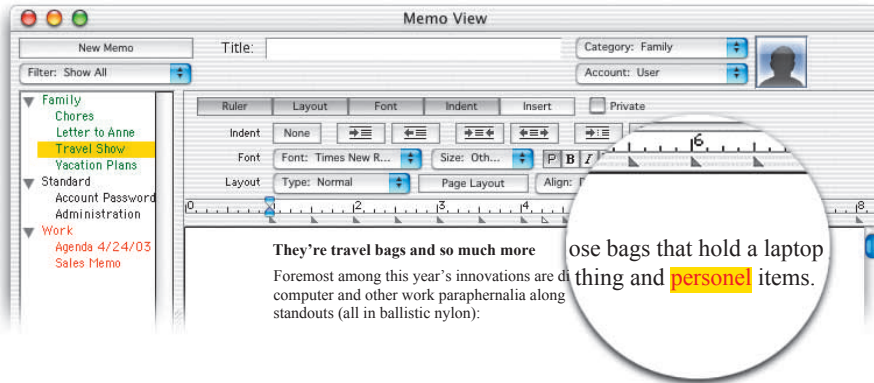




## Produce brilliant reports

Use the built-in word processor to create sophisticated documents that can be linked to your activities and contacts. The Template Wizard takes information from your calendar or address book and automatically generates text documents. Personal Organizer comes with many standard templates, or you can create your own custom templates for unlimited creativity.

- Envelopes
- Labels
- Fax Cover Sheets
- Form Letters
- Telephone Lists
- Address Books
- Activity Reports
- Daily Agendas
- Contact Summaries
- To-Do Lists
- Daily Notes
- Custom Reports...



## Memo to myself

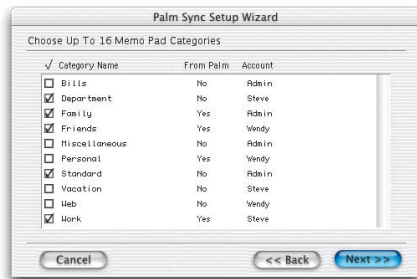
One of the most popular features in Personal Organizer is the Memo View. Use it to store and categorize miscellaneous information such as passwords, meeting agendas, brainstorming sessions, recipes, etc. The Memo View syncs effortlessly with the Memo Pad application on Palm handhelds.

## Check your spelling

Personal Organizer includes a spell checker that can be used in memos, text documents, activity and contact notes, the Journal, etc. And if you can't remember which memo contains the information you're looking for, use the global search function.

## Personal discovery

Record your own personal journal. You can quickly search through all your entries. And if you're worried about someone else reading your journal just click the Private button.



## You call the shots

Other organizers force you to synchronize all of your information or none of it. But you may not want *everything* on your computer sent to your Palm. Group Organizer's Palm Sync Setup Wizard lets you choose which categories you want to sync with your Palm. Another industry first.

## Expand your horizons

With the Palm Sync Setup Wizard, you can synchronize information from more than one person to a single Palm handheld. This means that you can store your spouse's to-do list and your son's soccer schedule on your handheld. No other organizer offers this degree of power and flexibility.

## Purchase Information

- Retail price: \$99.95 per seat. The server software is included for FREE.
- Order online at [www.chronosnet.com](http://www.chronosnet.com)
- Sales: (435) 615-7335
- Visit [www.chronosnet.com](http://www.chronosnet.com) for a list of Chronos authorized resellers
- Download your FREE trial version today at [www.chronosnet.com](http://www.chronosnet.com)

## System Requirements

- Any Power Macintosh
- Mac OS 9 or Mac OS X
- 15 MB hard disk space
- 5 MB available RAM
- CD-ROM drive

