
NoteLife HD

User Manual



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Introduction

Welcome to NoteLife!

NoteLife is a powerful, yet easy-to-use note manager that helps you keep track of all of the information in your life.

NoteLife organizes your notes into folders and subfolders. Notes can be more than just text: you can also store photos, movies, voice memos, web bookmarks, etc.

Notes can be searched, sorted, moved and emailed. And powerful encryption technology ensures that your private notes remains private.

If you're a Mac user, you can even sync your notes with the SOHO Notes application on your computer. Between NoteLife on your iPhone, NoteLife HD on your iPad and SOHO Notes on your Mac, you'll always have up-to-date information wherever you go. Plus, cloud syncing via Apple's iCloud service is coming soon!

For more information about NoteLife and other Chronos products, visit:

www.chronosnet.com

Controls

Toolbar Buttons



Settings - commands that relate to the entire app (App Settings, etc.)



Action - commands that act on the selected note (Delete Note, etc.)



Note Info - commands that change specific note settings (Note Details, etc.)



New Note - create a new note.



Back/Forward - navigate through your note selection history.

List View Buttons



New Folder - create a new folder or subfolder.



Sort - sort notes by modified date or alphabetically.



Top 10 - choose the "Top 10" notes for the selected folder.



Folder Settings - change the title, icon or encryption for the selected folder.



Empty Trash - empty the Trash (when the Trash folder is selected).

Folders

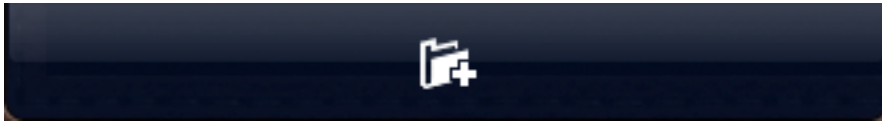
Every note in NoteLife belongs to a folder. Folders can be created at the top level—or as subfolders to other folders. Since folders can contain unlimited levels of subfolders, you have complete flexibility with how you organize your notes.

Default Folders

NoteLife includes 5 default folders:

1. **All Notes.** The All Notes folder shows every note in the NoteLife database (except notes assigned to the Trash folder).
2. **Unfiled.** If the All Notes or Favorites folder is selected when a new note is created, the note is assigned to the Unfiled folder.
3. **Favorites.** The Favorites folder shows every note that is marked as a Favorite. When a note is marked as a favorite, it appears both in its regular folder AND the Favorites folder.
4. **Welcome.** The Welcome folder contains various introductory notes. Unlike the other default folders, the Welcome folder CAN be deleted.
5. **Trash.** When a note is deleted, it's moved to the Trash folder. This gives you the opportunity to recover the note if you change your mind. If a note is deleted while in the Trash folder, it cannot be recovered.

Creating Folders/Subfolders

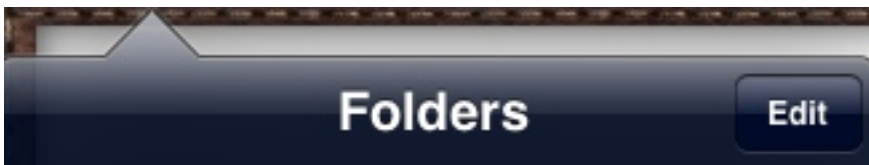


1. Tap the New Folder button below the List View. If another folder is currently selected, the new folder will become a SUBFOLDER of the selected folder.
2. Enter a folder name.
3. Choose a folder icon.
4. Choose whether to Encrypt the folder (see **Encrypt a Folder** in **Chapter 6: Encryption** for more information).

Deleting Folders

When you delete a folder, all the notes in the folder are moved to the Trash folder.

Method 1: Edit button

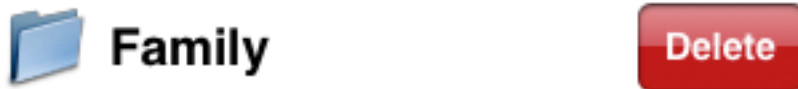


1. When viewing the main folder list, tap the Edit button above the List View.
2. Select the folder(s) to be deleted. Note: the default folders (All Notes, Unfiled, Favorites and Trash) can't be deleted.
3. Tap the Delete button below the List View.

CHAPTER 2

Folders

Method 2: "Swipe" delete

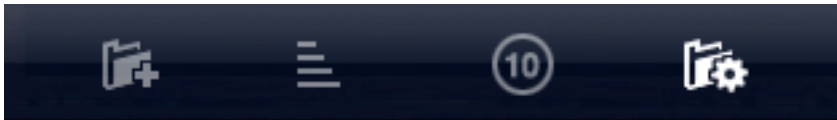


1. When viewing the main folder list, "swipe" the row containing a folder to be deleted.
2. Tap the Delete button.

Editing Folders

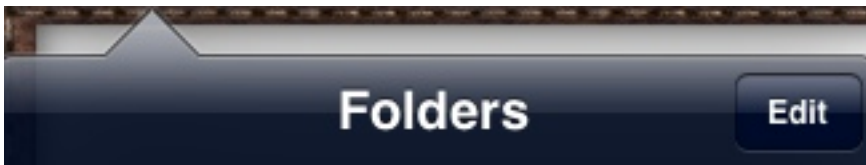
Edit a folder when you want to change the folder name, icon or encryption setting.

Method 1: Folder Settings button



1. Select the folder that you want to edit.
2. Tap the Folder Settings button below the List View.

Method 2: Edit button



1. When viewing the main folder list, tap the Edit button above the List View.
2. Select the folder that you want to edit.

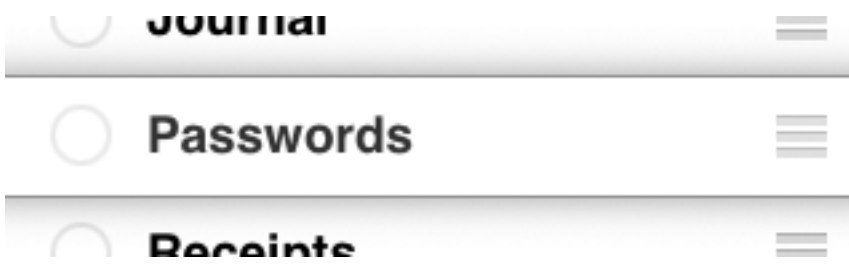
CHAPTER 2

Folders

3. Tap the Edit button below the List View.

Rearranging Folders

By default, folders are listed in alphabetical order. However, you can change the folder order to suit your needs.



1. When viewing the main folder list, tap the Edit button above the List View.
2. Touch and HOLD the drag “ridges” to the right of the folder name until the row becomes selected.
3. Drag the row to a new position.
4. To revert to the default folder order, tap the Default Order button above the List View.

Nested Folders

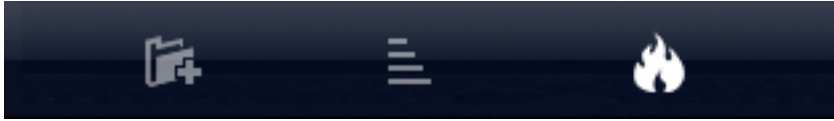
By default, subfolders appear INSIDE of their parent folders. If you turn off the “Nested Folders” setting in the App Settings window, subfolders will appear indented below their parent folders in the main folder list.

Emptying the Trash

When the trash is emptied, all notes in the trash folder are permanently deleted.

CHAPTER 2

Folders



1. Select the Trash folder.
2. Tap the Empty Trash button.

Notes

A note contains a title, contents (text, photo, etc.) and various attributes (favorite, encrypted, etc.) Every note belongs to a folder. Notes can be created, deleted, and moved from folder to folder.

Creating Notes



1. Tap the New Note button.
2. If the “New Note Prompt” setting is enabled (see **Chapter 8: App Settings**), a window will appear asking what kind of note to create (Text, Photo, Movie, Voice or Bookmark).
3. If the “New Note Prompt” setting is not enabled, a TEXT note will be automatically created.
4. If you choose a non-text note in the New Note Prompt window, one or more additional windows will appear allowing you to record/select media to insert in the note.
5. Enter a note title.

The new note will be added to the selected folder. If the All Notes or Favorites folder is selected, the note will be added to the Unfiled folder.

Deleting Notes

When a note is deleted, it is moved to the Trash folder. If the note is already in the Trash folder, it is permanently deleted.

Method 1: Action button



1. Select the note to be deleted.
2. Tap the Action button.
3. Tap the Delete Note button in the sheet that appears.

Method 2: Edit button

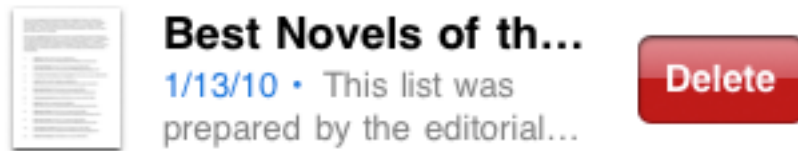


1. Select a folder.
2. Tap the Edit button above the List View.
3. Select the note(s) to delete.
4. Tap the Delete button below the List View.

CHAPTER 3

Notes

Method 3: "Swipe" delete



1. Select a folder.
2. "Swipe" the row containing the note to be deleted.
2. Tap the Delete button.

Moving Notes

Notes can be moved from one folder to another.

Method 1: Action button



1. Select a note.
2. Tap the Action button.
3. Tap the Move Note button in the sheet that appears.
4. Choose a destination folder.

CHAPTER 3

Notes

Method 2: Edit button



1. Select a folder.
2. Tap the Edit button above the List View.
3. Select the note(s) to move.
4. Tap the Move button below the List View.
5. Choose a destination folder.

Favorite Notes

NoteLife includes a special Favorites folder for quickly seeing all of your favorite notes. When a note is marked as a favorite, it appears both in its regular folder AND the Favorites folder.

SOHO Notes users: notes that are "Flagged" in SOHO Notes appear in the Favorites folder in NoteLife when synced.

Method 1: Note Info button



1. Select a note.
2. Tap the Note Info button.
3. Tap the Add to Favorites button in the sheet that appears.

CHAPTER 3

Notes

To remove a note from the Favorites folder:

1. Select a note.
2. Tap the Note Info button.
3. Tap the Remove from Favorites button in the sheet that appears.

Method 2: Edit button



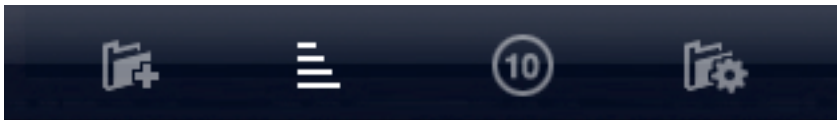
1. Select a folder.
2. Tap the Edit button above the List View.
3. Select the note(s) to be marked as Favorite notes.
4. Tap the Move button below the List View.
5. Choose the Favorites folder in the folder chooser.

To remove multiple notes from the Favorites folder:

1. Select the Favorites folder.
2. Tap the Edit button above the List View.
3. Select the notes to be removed from the Favorites folder.
4. Tap the Un-Favorite button below the List View.

Sorting Notes

Notes can be sorted alphabetically by title or by modified date.



1. Select a folder.
2. Tap the Sort button below the List View.
3. Select a sort order (newest to oldest, oldest to newest or alphabetically).

Top 10 Notes

Besides sorting notes by title or by date, you can also choose up to 10 favorite notes for each folder (except the All Notes, Favorites and Trash folders). The Top 10 notes always appear at the top of the note list in that folder.



1. Select a folder.
2. Tap the Top 10 button below the List View.
3. Select up to ten notes in the order you want them to appear.
4. To revert to the default note order, tap the Reset Top 10 button above the List View.

Emailing Notes



1. Select a note.
2. Tap the Action button.
3. Tap the Email Note button in the sheet that appears.
4. Enter an email address in the message window. Modify the subject and body of the email message as desired.
5. Tap the Send button above the List View.

Undo Typing

NoteLife has the ability to undo and redo changes to the note body text.



1. Type some text in the body of a note.
2. Tap the Note Info button.
3. Tap the Undo Typing button to undo the most recent changes.
4. Tap the Redo Typing button to redo the most recent changes.

Shortcut: SHAKE the device to undo/redo changes to the text.

Note Content

NoteLife can display notes with many different kinds of content: text, photos, movies, voice recordings, web pages, rich text, PDF and forms.

Note: rich text, PDF and form notes must be synced from SOHO Notes (see **Chapter 9: Syncing** for more information).

Inserting Content

New Notes



1. Tap the New Note button to create a new note.
2. If the “New Note Prompt” setting is enabled (see **Chapter 8: App Settings**), a window will appear asking what kind of note you want to create (Text, Photo, Movie, Voice or Bookmark).
3. If you choose a non-text note in the New Note Prompt window, one or more additional windows will appear allowing you to record/select media to insert in the note.

CHAPTER 4

Note Content

Existing Notes

The Insert Media command allows you to insert content into a note AFTER the note has been created. For example, you can create a TEXT note, then use the Insert Media command to insert a PHOTO into the note.



1. Select an existing note.
2. Tap the Note Info button.
3. Tap the Insert Media button in the sheet that appears.
4. Select the type of content to insert: Photo, Movie, Voice, Bookmark or the current Date or Time.

Photo



1. Create a new note—or select an existing note and choose Insert Media.
2. Tap Photo. You will be asked if you want to take a new photo or use an existing movie.
3. Tap the photo to view a full-screen version of the photo.

Movie



To insert a movie:

1. Create a new note—or select an existing note and choose Insert Media.
2. Tap Movie. You will be asked if you want to record a new movie or use an existing movie.

Note: depending on the amount of memory available on the iPad, inserting a long movie into a note can cause NoteLife to run out of memory.

To play a movie:

1. Select a note containing a movie.
2. Tap the play button.
3. Tap the movie to show/hide the control bar.

Voice Recording



To create a voice recording:

1. Create a new note—or select an existing note and choose Insert Media.
2. Tap Voice. A recording window will appear.

CHAPTER 4

Note Content

3. Tap the Record button to start recording. Tap the Pause to stop recording. Recording can be started and stopped as many times as you like.
4. Tap the Save button to insert the recording into the note.

Note: depending on the amount of memory available on the iPad, inserting a long voice recording into a note can cause NoteLife to run out of memory.

To play a voice recording:

1. Select the note.
2. Tap the speaker icon.
3. A control bar will appear allowing you to play/pause the recording.

Bookmark



1. Create a new note—or select an existing note and choose Insert Media.
2. Tap Bookmark.
3. Enter the address of the web page. Note: you don't have to enter "http://".

The note will now act as a web browser. You can tap links to navigate to new pages just like you would in a regular web browser.

To change the web address in a bookmark note:

Method 1:



CHAPTER 4

Note Content

1. Select a bookmark note and navigate to a different web page (by tapping links).
2. Tap the Note Info button.
3. Tap the Bookmark This Page button in the sheet that appears. The next time you select the bookmark note, the new web page will be loaded.

Method 2:

Manually change the web address in the Note Details window (see **Chapter 7: Note Details** for more information).

Date and Time



To insert the current date/time into a note:

1. Select a note.
2. Position the cursor where you want the date/time to be inserted (either in the note title or the body text).
3. Tap the Note Info button and choose Insert Media.
4. Choose Date, Date & Time or Time.
5. The current date/time will be inserted into the note at the cursor position. If the cursor position hasn't been set, it will be appended to the end of the note text.

Rich Text

Rich text notes synced from SOHO Notes can be viewed in NoteLife. See **Chapter 9: Syncing** for more information.

CHAPTER 4

Note Content

To edit a rich text note:

1. Tap the body of the note. You'll be asked if you want to edit the note.
2. If you choose to edit the note, the rich text will be converted to **plain** text so it can be edited.
3. If you choose NOT to edit the note, you can tap the note body and you won't be asked again. This is so you can select and copy text from the note. If you decide that you DO want to edit the note, deselect the note and reselect it, then repeat step 1.

Note: iOS currently doesn't support **editing** of rich text.

PDF Documents & Forms

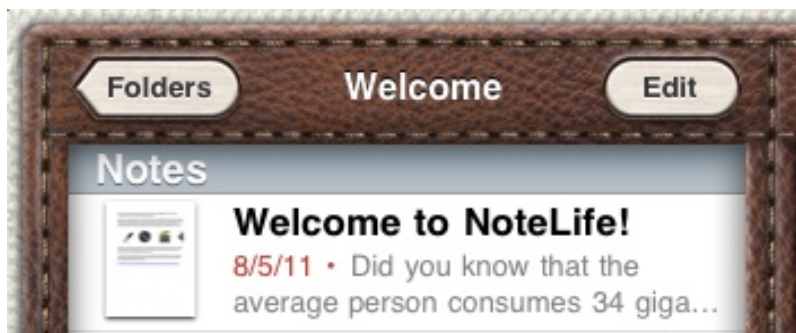
PDF notes and Form notes **synced** from SOHO Notes can be viewed in NoteLife. See the **Chapter 9: Syncing** for more information.

Navigation/Searching

To help you find your notes quickly and easily, NoteLife provides three different navigation methods in addition to flexible note searching options.

List View

Landscape Orientation



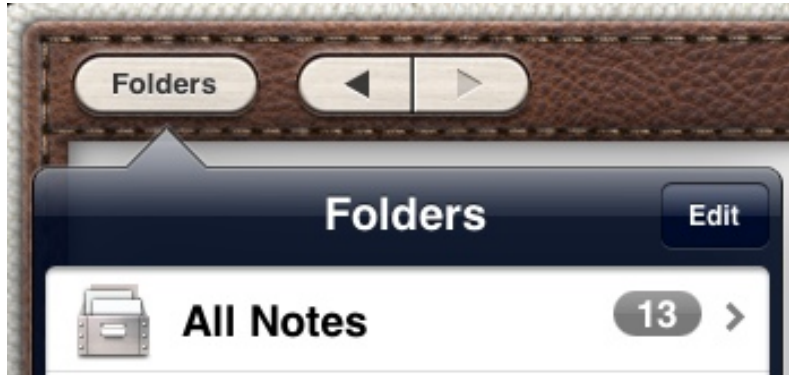
The List View is always visible in landscape orientation.

- To enter a folder, tap the folder in the List View.
- To return to the previous folder level, tap the back arrow button in the top-left corner of the main window.
- To select a note, tap the note in the List View.

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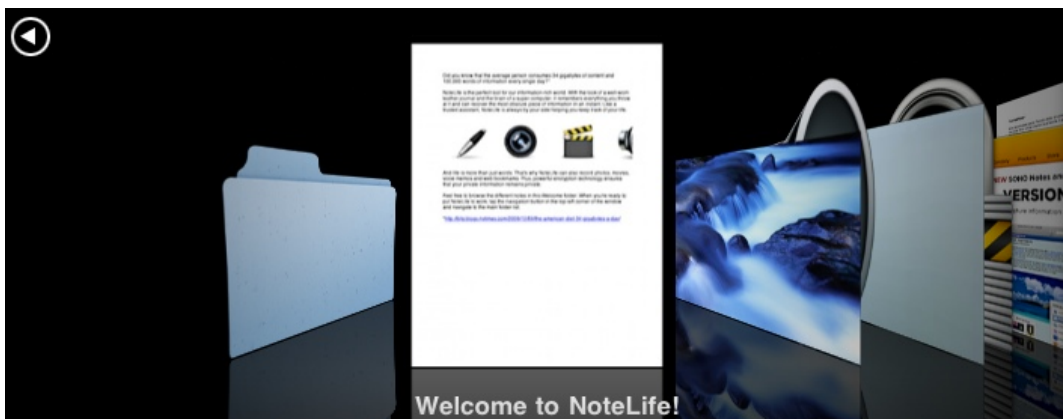
Navigation/Searching

Portrait Orientation



- To open the List View in portrait orientation, tap the navigation button in the top-left corner of the main window.
- To close the List View, tap outside of the List View window.
- The List View window automatically closes when a note is selected.

Flow View



The Flow View is only available in portrait orientation. It provides larger note preview thumbnails than the List View, which allows you to quickly locate notes by their contents. To hide the Flow View, do the following:

CHAPTER 5

Navigation/Searching



1. Tap the Settings button.
2. Tap the Hide Flow View button in the sheet that appears.

Note Browsing History

NoteLife remembers every note that you select while the app is running. You can navigate through your note browsing history by clicking the Back/Forward buttons at the top of the window. This allows you to quickly jump between recently selected notes, even if the notes are in different folders.



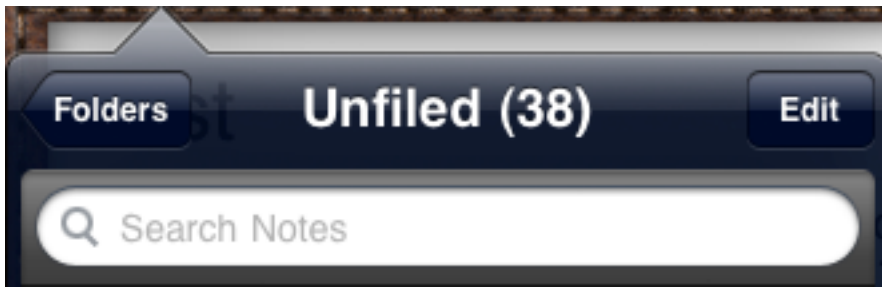
- To return to a previously selected note, click the Back button.
- To move forward through your note browsing history, click the Forward button.

Note Searching

A specific note can be located by searching for words that appear in the note. The note *title*, *text/comments* and *tags* are searched.

CHAPTER 5

Navigation/Searching



1. Select a folder. The search will be limited to the notes in the selected folder. To search ALL notes, select the All Notes folder.
2. Tap the Search field at the top of the List View.
3. Enter one or more search words. To be found, a note must contain ALL of the entered words.
4. OR enter a search "phrase" surrounded by quotation marks (e.g. "the quick brown fox"). To be found, a note must contain this exact phrase.
5. The matching notes will appear in the List View.
6. If a text note is selected, the note will be scrolled until the first occurrence of the search word is visible in the note body and the search word(s) will be highlighted in the note text.
7. To exit Search mode, tap the Cancel button next to the Search field.

Encryption

To protect your private information, any note in NoteLife can be encrypted using AES 256-bit encryption (the same standard used by the U.S. government).

Encrypt a Note



1. Select a note.
2. Tap the Note Info button.
3. Tap the Encrypt Note button in the sheet that appears.
4. Enter the password you want to use to encrypt the note.

Enter your password:

Remember this password
It will be used to encrypt/decrypt all notes/folders until NoteLife quits.

5. Select the “Remember this password” checkbox if you want the entered password to be used to encrypt/decrypt all notes/folders (until you leave NoteLife). This

CHAPTER 6

Encryption

makes it so you only have to enter your password ONE time whenever you open NoteLife.

The note contents will be replaced by a lock icon indicating that the note is encrypted.

View an Encrypted Note



1. Select an encrypted note.
2. Tap the lock icon.
3. Enter the password used to encrypt the note.

The note will be **temporarily** decrypted. When you deselect the note, it will be re-encrypted.

Decrypt a Note



1. Select an encrypted note.

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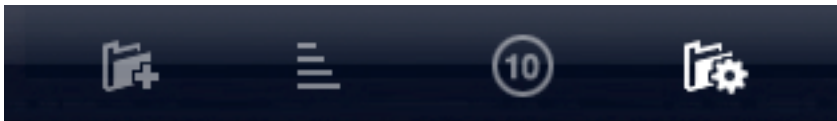
Encryption

2. Tap the Note Info button.
3. Tap the Decrypt Note button in the sheet that appears.
4. Enter the password used to encrypt the note.

The note will be **permanently** decrypted.

Encrypt a Folder

When a folder is encrypted, the contents of the folder can't be viewed until the password is entered. When you create a NEW folder, you can choose to have it encrypted. To encrypt an EXISTING folder:



1. Select a regular folder (not All Notes, Unfiled, Favorites or Trash).
2. Tap the Folder Settings button below the List View.
3. In the Folder Settings window, set the Encrypted switch to ON and tap the Save button.
4. Enter the password you want to use to encrypt the folder.

Every note in the folder (including new notes) will be automatically encrypted.

View an Encrypted Folder

1. Select the encrypted folder.
2. Enter the password used to encrypt the folder.

The folder will be **temporarily** decrypted. As soon as you deselect the folder, it will be re-encrypted.

CHAPTER 6

Encryption

Decrypt a Folder

1. Select the encrypted folder.
2. Enter the password used to encrypt the folder.
3. Tap the Folder Settings button below the List View.
4. In the Folder Settings window, set the Encrypted switch to OFF and tap the Save button.

The folder and all of its notes will be **permanently** decrypted.

Note Details

The Note Details window provides additional information and settings for the selected note.

To open the Note Details window:



1. Select a note.
2. Tap the Note Info button.
3. Tap the Note Details button in the sheet that appears.

Preview Thumbnail

Each note includes a preview thumbnail image that appears in note lists. This image can be automatically generated from the note contents or you can assign a photo or icon.

1. Tap the Preview item in the Note Details.
2. Tap the Automatic button to generate a preview image from the note contents.
3. Tap the New Photo button to take a new photo.
4. Tap the Existing Photo button to choose an existing photo.
5. Or select one of the default icons.

Font/Color

To make it easy to distinguish your notes, you can assign different fonts & colors to TEXT notes.

1. Tap the Font/Color item in the Note Details.
2. Tap the Font button to select a text font.
3. Tap the Face button to select a text face.
4. Tap the Color button to select a text color.
5. Tap the Paper button to select a background paper color.

Tags

Tags are keywords that can help you filter and categorize your notes.

1. Tap the Tags item in the Note Details.
2. Enter one or more tag phrases separated by commas.
3. NoteLife's Search feature will search the tags attached to a note.

Comments

Comments can be used to provide secondary information about a note.

1. Tap the Comments item in the Note Details.
2. Enter the comments text.

Location (Geotagging)

When you create a note, NoteLife records your current location (latitude and longitude). Note: the availability of location data depends on your device.

1. Tap the Location item in the Note Details.
2. If the location was recorded, the Maps application will open and show where you were when the note was created.
3. If the location was NOT recorded, you'll be given the option to assign your current location to the note.

Note: you can disable the Geotagging feature in the App Settings.

Created & Modified Dates

Shows the date and time when the note was created and last modified.

Characters & Words

Shows the number of characters and words in the note text.

Web Address

If a Bookmark note is selected, this shows the current web address assigned to the note. Tap the address field to change the address.

App Settings



1. Tap the Settings button.
2. Tap the App Settings button in the sheet that appears.

App Password

When enabled, you will be required to enter a password every time you launch the app. All of your folders and notes will remain hidden until the correct password is entered.

Sounds

Confirmation sounds normally play when a note is encrypted/decrypted, content is inserted in a note, a voice recording starts or a sync completes. Disable this setting if you don't want the app to play these sounds.

Auto-Close Cover

When enabled, the leather cover will automatically close when you leave NoteLife. This provides a degree of privacy; for COMPLETE privacy, enable the App Password setting.

New Note Prompt

ON: whenever you create a new note, you'll be asked what kind of note to create (text, photo, movie, etc.)

OFF: when you create a new note, a TEXT note will be automatically created. Use the Insert Media command to insert a photo, movie, voice recording, etc.

Nested Subfolders

ON: subfolders appear INSIDE of their parent folders.

OFF: all folders appear in the main folder list with the subfolders indented below their parent folders.

Geotagging

When enabled, your current location (latitude and longitude) is recorded whenever a new note is created. This location can be shown on a map in the Note Details window.

Search As You Type

By default, when you're typing text into the note search field, the app will automatically start searching for matching notes if you don't touch a key for one half second. Disable this setting if you prefer to manually click the Search key to initiate the search.

Default Font

When a note is created, it uses the default font, color and paper color setting. When you change this setting, every note that uses the default font settings will be updated. You can also change the font settings for an individual note in the Note Details window.

Capitalize

By default, NoteLife automatically capitalizes the first word of every sentence you type. You can change this setting to capitalize every word, all characters, or nothing.

Auto-correction

When enabled, NoteLife auto-corrects words as you type them.

Erase Database

When selected, every note and folder in NoteLife will be PERMANENTLY deleted. If you've previously synced SOHO Notes to NoteLife, you'll need to create a new pairing in order to sync again.

About

Shows the current software version and provides links to this User Manual and the Chronos homepage.

Restoring Factory Settings

To restore the default factory settings, open the Settings app and choose “NoteLife HD”. Set the “Restore Defaults” switch to ON, then launch NoteLife.

Syncing

NoteLife is an excellent standalone note manager for your iPad. You can also sync NoteLife with the award-winning SOHO Notes application on your Mac. This chapter describes the process of syncing with SOHO Notes.

Note: Apple's iCloud service will change the way documents are synced between Macs and iOS devices. NoteLife and SOHO Notes will soon be adding support for iCloud, which will make note syncing MUCH easier. Stay tuned!


Syncing Requirements

- SOHO Notes application running on a Mac computer.
- Wi-Fi network that supports Apple's Bonjour protocol (which is standard in Mac OS X).

Pairing Your iPad

Before you can sync with SOHO Notes, you must first "pair" your iPad:



1. Make sure your iPad and Mac are both connected to the same Wi-Fi network. Your iPad should show a Wi-Fi icon  in the upper left corner (not a 3G, EDGE or GPRS icon).
2. Open the preferences window in SOHO Notes and click the iPhone button.

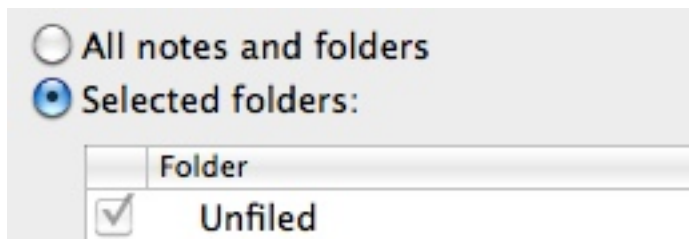
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3. Tap the “+” button in the iPhone preferences. Your iPad should appear in the pairing window (NoteLife must be running on your iPad).
4. Select your iPad in the pairing window and click the Pair button.
5. SOHO Notes will display a 4-digit passcode. A passcode entry window will also open in NoteLife on your iPad.
6. Enter the 4-digit passcode in NoteLife and click the OK button.

Your iPad should then appear in the paired devices list in the iPhone preferences in SOHO Notes.

Syncing From SOHO Notes



1. Before syncing the FIRST time, restart your iPad. Hold down the power button until you see a slider that says “slide to power off”. Power down your iPad and restart it. This typically frees up a lot of memory.
2. Make sure your iPad and Mac are both connected to the same Wi-Fi network. Your iPad should show a Wi-Fi icon  in the upper left corner.
3. We recommend that you empty the Trash folder in SOHO Notes before syncing the first time.
4. In the iPhone preferences in SOHO Notes, select the folders you want to sync to NoteLife.
5. Select your iPad in the list of paired devices.
6. Click the Synchronize button.

Note: depending on how many notes you're trying to sync, the initial sync process can take a very long time to complete. You should do it when you don't need to use your iPad for anything else.

Syncing From NoteLife

You can also initiate a sync from NoteLife on your iPad:



1. Tap the Settings button.
2. Tap the Sync Settings button in the sheet that appears.
3. Make sure your iPad and Mac are both connected to the same Wi-Fi network and that SOHO Notes is running on your Mac. Your computer name should appear in the Sync window with a green light next to it.
4. Tap the Sync button to initiate a sync.

OR

1. Tap the Settings button.
2. Tap the Sync Now button in the sheet that appears. If the Sync Now button doesn't appear, quit NoteLife and re-open it. If it still doesn't appear, verify that SOHO Notes is running on your Mac.

Automatic Syncing

NoteLife has the ability to **automatically** sync with SOHO Notes. When NoteLife launches, it checks if the first paired computer is visible on the Wi-Fi network. If NoteLife finds the paired computer (and the computer is running SOHO Notes), it automatically starts a sync.

To change this setting, open the Sync window in NoteLife (see **Syncing From NoteLife**) and select the “Automatically sync” item. Other automatic sync options include: “Never” or “Once per day”.

Two-way Syncing


Syncing is TWO-WAY, meaning that any changes you make in SOHO Notes will transfer to NoteLife and any changes you make in NoteLife will transfer to SOHO Notes.

If you change the same note in both SOHO Notes AND NoteLife, the next time you sync, both versions of the note will appear in SOHO Notes and NoteLife. This ensures that you don't lose any of your changes.

Note: the default Welcome folder and its notes do not sync to SOHO Notes.

Troubleshooting

When I try to pair my iPad, it doesn't show up in the SOHO Notes pairing window.

1. Make sure NoteLife is running on your iPad.
2. Make sure your iPad is connected to the same Wi-Fi network as your Mac. Your iPad should show a Wi-Fi icon  in the upper left corner (not a 3G, EDGE or GPRS icon).
3. Pairing/syncing requires that Bonjour be enabled on your Wi-Fi network. To verify this, download Apple's free “Remote” app: <http://www.apple.com/itunes/remote/>
4. Launch the Remote app and follow the instructions. If Remote reports “Cannot Connect to a Local Network”, that probably means Bonjour isn't enabled on your Wi-Fi network. In that case, you'll need to contact your network administrator.
5. Are you using a firewall on your Mac? Open System Preferences > Security > Firewall. If you're using a firewall, you may need to specifically allow connections for “mDNSResponder”.

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I see a message that says the version of NoteLife isn't compatible with the version of SOHO Notes on my computer.

This means you're running an older version of NoteLife and/or SOHO Notes.

1. To get the latest version of NoteLife, open the App Store app on your iPad and click the Updates button. Look for NoteLife in the list of updates and download it.
2. To get the latest version of SOHO Notes, launch SOHO Notes and choose "Check for Updates" from the SOHO Notes menu.

When I start syncing, SOHO Notes reports a "Connection Reset by Peer" message.

This usually means your iPad ran out of memory during the sync.

1. Click the Cancel button in the sync dialog in SOHO notes and abort the sync.
2. Tap the Settings button. Tap the App Settings button in the sheet that appears. Tap the Erase Database button. This will prevent any folders/notes that transferred to NoteLife from showing up as duplicates in SOHO Notes.
3. Restart your iPad. Hold down the power button on your iPad until you see "slide to power off". Power down your iPad and restart it. This typically frees up a lot of memory.
4. Pair and sync your iPad again.
5. If you see duplicate folders/notes in SOHO Notes, choose "Find Duplicates" from the File menu in SOHO Notes.

I started a sync and left it running overnight and it still hasn't finished.

Even large SOHO Notes databases should take an hour or less to sync to NoteLife. If the sync still hasn't completed after several hours, it probably means your iPad ran out of memory and the sync stalled. Follow the instructions in the "Connection Reset by Peer" question above.

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I tried the other troubleshooting suggestions, but I'm still having problems syncing.

1. Open the iPad preferences in SOHO Notes. Below the folder list, you'll see "Total size of selected notes". Remember this number.
2. Open the "Settings" app on your iPad.
3. Choose the "General" item.
4. Choose the "About" item.
5. Look for "Available" to see how much space you have left on your iPad.

In order for the iPad to operate reliably, you need a MINIMUM of 2 GB free space. Subtract the total size of the notes you're trying to sync from the available space on the iPad to make sure you're above this limit (1000 MB = 1 GB). If you're close to the 2 GB limit or below it, you may need to free up some space on your iPad by deleting apps.

I can't start a sync from NoteLife, but I CAN from SOHO Notes.

1. Open System Preferences > Sharing on your Mac.
2. Make sure the "Computer Name" field isn't blank. If it's blank, enter a name for your computer and try again.